

Entrance Loan Counseling Instructions

Entrance Loan Counseling will guide you through information regarding student loans and will help you to have a better understanding of student finance. Entrance loan counseling is required if you are considering loans as a funding option.

Once you have a valid PIN (usually 48 hours after applying), please follow the step-by-step instructions below:

1. Log on to www.studentloans.gov, click on the green “Sign In” button (upper left)
2. Enter your Social Security # (no dashes), the first 2 letters of your last name, your date of birth (with slashes), and your PIN, then click on the gray “Sign In” button
3. Click on “Complete Entrance Counseling” (bottom left)
4. Review instructions and click on “Complete Entrance Counseling” (in blue)
5. Click on the button beside “I am an undergraduate student,” then click “Continue”
6. Read the hints and information about the quiz, then click “Continue”
7. Choose Utah as the School State, then the College as the School Name (please make certain you choose the correct campus) and click “Continue”
8. Read the information on the following 14 pages, answering the questions at the bottom of each page
9. As you answer each question, a pop-up window will appear with the correct answer—review the information, then close the window to continue
10. When you reach the bottom of each page, click on the gray “Continue” button
11. On page 15, read the information regarding consolidation, keeping your loan papers, and the National Student Loan Data System (NSLDS), then click “Continue”
12. On page 16, click on “Click here to view the Borrower’s Rights and Responsibilities for Direct Loan Sub/Unsub/Perkins Loan Type” (in blue)
13. Review the 5 pages of rights and responsibilities (very similar to the information you just read on the previous 15 pages)—you may print these pages if you desire
14. Close the window with the Borrower’s Rights and Responsibilities
15. On page 16, click on the gray “Submit” button
16. On the congratulations page, click on the gray “Print” button (right hand side)—when the print window pops up, click on the printer icon, then close the window
17. Click on “Logout” in the upper right hand corner (clicking “Yes” when asked if you are sure), close the studentloans.ed.gov window, and return the printed confirmation page to the Financial Services Office at the time of your appointment

If you have any questions or concerns regarding this process, please contact the Financial Services Office.